

MEETING IN PROGRESS

GMHA Board of Trustees


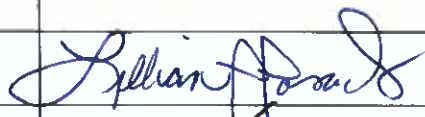


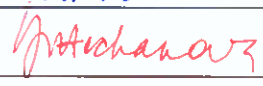
Wednesday, April 28, 2021 | 5:00 p.m.

Zoom Video Conference

GMHA Board of Trustees Meeting

ATTENDANCE SHEET

Wednesday, April 28, 2021 | 5:00 p.m. | Zoom Video Conference

	NAME:	TITLE:	SIGNATURE:
Board of Trustees	Theresa Obispo	Chairperson	Present via Zoom
	Melissa Waibel	Vice-chairperson	Present via Zoom
	Sarah Thomas-Nededog	Secretary	Present via Zoom
	Byron Evaristo	Treasurer	
	Sharon Davis	Trustee	Present via Zoom
	Sonia Siliang	Trustee	Present via Zoom
	Glynis Almonte	Trustee	Present via Zoom
	Michael Um	Trustee	Present via Zoom
	Evangeline Allen	Trustee	
Executive Management/Medical Staff	Lillian Perez-Posadas	Hospital Administrator/CEO	
	William N. Kando	Associate Administrator, Operations	
	Annie Bordallo, MD	Associate Administrator, Medical Services	
	Joleen Aguon, MD	Associate Administrator, Clinical Services	Present via Zoom
	Don Rabanal	Assistant Administrator, Administrative Services	Present via Zoom
	Ana Belen Rada	Assistant Administrator, Professional Support Services	Present via Zoom
	Christine Tuquero	Acting Assistant Administrator, Nursing Services	Present via Zoom
	Yukari Hechanova	Chief Financial Officer	
	Dustin Prins, DPM	Medical Staff President	Present via Zoom
Guest(s)	Danielle Mangiona	Administrator of Quality, Patient Safety and Regulatory Compliance	Present via Zoom
	Edlyn Dalisay	General Accounting Supervisor	Present via Zoom
	Natasha Crorfauros	Speaker Therese Fertaje's Office	Present via Zoom
	Berry Partido	Pacific News Center	Present via Zoom
	Vince Quichocho	Hospital IT Administrator	Present via Zoom

AGENDA

Guam Memorial Hospital Authority – Board of Trustees Meeting

April 28, 2021 | 5:00 p.m. | Zoom Video Conference

BOARD MEMBERS: Theresa Obispo, Chairperson; Melissa Waibel, Vice-chairperson; Sarah Thomas-Nededog, Secretary; Byron Evaristo, Treasurer; Sharon Davis, Trustee; Sonia Siliang, Trustee; Glynis Almonte, Trustee; Michael Um, MD, Trustee; Evangeline Allen, Trustee

Item	Owner
I. Welcoming Call Meeting to Order and Determination of Quorum	Trustee Obispo
II. Review and Approval of the Minutes A. March 24, 2021	All Trustees
III. Old Business	All Trustees
IV. New Business	All Trustees
V. Management's Report	Executive Management
VI. Board Subcommittee Reports	
A. Joint Conference and Professional Affairs	Trustees Dr. Um, Waibel
1. Res. 2021-26, Relative to the Reappointment of Active Medical Staff Privileges	
2. Res. 2021-27, Relative to the Appointment of Provisional Medical Staff Privileges	
B. Human Resources	Trustees Waibel, Obispo
1. Res. 2021-28, Relative to Honoring the Memory of Jemmabeth Simbillo	
2. Res. 2021-29, Relative to Amending the Minimum Qualification Requirements for the Emergency Department Technician I and II Positions	
3. Res. 2021-30, Relative to Creating the Positions of Hospital Certified Nurse Assistant I and II for the Nursing Department	
4. Res. 2021-31, Relative to Creating the Positions of Patient Courier I and II	
5. Res. 2021-32, Relative to the Creation of Hospital Marketing and Communications Director	
C. Finance and Audit	Trustees Evaristo, Nededog
1. March 2021 Financial Highlights	
2. Cost Cutting Measures	
3. FY2020 Audit	
D. Facilities, Capital improvements Projects, and Information Technology	Trustees Davis, Evaristo
E. Governance, Bylaws, and Strategic Planning	Trustees Nededog, Siliang
F. Quality and Safety	Trustees Almonte, Allen
VII. Public Comment	
VIII. Adjournment	Trustee Obispo

**Regular Meeting of the
Guam Memorial Hospital Authority
Board of Trustees**

Wednesday, March 24, 2021 | 5:00 p.m.
Zoom Video Conference

ATTENDANCE

Board Members

Present: Theresa Obispo, Melissa Waibel, Sarah Thomas-Nededog, Byron Evaristo, Sharon Davis, Sonia Siliang, Glynis Almonte, Dr. Michael Um, Evangeline Allen

Leadership

Present: Lillian Perez-Posadas, William Kando, Dr. Annie Bordallo, Dr. Joleen Aguon, Don Rabanal, Ana Belen Rada, Christine Tuquero, Yukari Hechanova, Dr. Dustin Prins

Absent:

Guests

Edlyn Dalisay, Natasha Charfauros, Gerry Partido

ISSUE/TOPIC/DISCUSSIONS	DECISION(S)/ACTION(S)	RESPONSIBLE PARTY	REPORTING TIMEFRAME	STATUS
I. CALL MEETING TO ORDER AND DETERMINATION OF QUORUM				
	After notices were duly issued pursuant to Title 5 GCA, Chapter 8, <i>Open Government Law</i> , Section 8107(a) and with a quorum present, Trustee Waibel called to order the regular meeting of the GMHA Board of Trustees at 5:02 p.m. on Wednesday, March 24, 2021 via Zoom Video Conferencing.	Trustee Obispo	None	None
II. REVIEW AND APPROVAL OF MINUTES				
A. February 24, 2021	Trustee Waibel motioned, and it was seconded by Trustee Evaristo to approve the February 24, 2021 minutes as presented. The motion carried with all ayes.	All Board Members	None	Approved
III. OLD BUSINESS				
	There were no old business matters for discussion.	None	None	None
IV. NEW BUSINESS				
A. Election of Officers	Trustee Davis motioned, and it was seconded, by Trustee Waibel to approve Trustee Theresa Obispo as the GMHA Board of Trustees Chairperson. The motion carried with all ayes.	All Board Members	None	Approved
	Trustee Davis motioned, and it was seconded, by Trustee Dr. Um to approve Trustee Melissa Waibel as the GMHA Board of Trustees Vice-Chairperson. The motion carried with all ayes.			Approved
	Trustee Davis motioned, and it was seconded, by Trustee Almonte to approve Trustee Sarah Thomas-Nededog as the GMHA Board of Trustees Secretary. The motion carried with all ayes.			Approved

	Trustee Davis motioned, and it was seconded, by Trustee Nededog to approve Trustee Byron Evaristo as the GMHA Board of Trustees Treasurer. The motion carried with all eyes.			Approved
V. MANAGEMENT'S REPORT				
A. Patient Census	Covid Census (As of March 24, 2021): 1 (Telemetry)	Executive Management	None	Informational
B. Vaccination Program	<p>Vaccinated Employees and Physician Providers: 76.5% Mrs. Posadas explained that the percentage might have increased because travel nurses are included in the count. The Hospitals goal remains at 90% by the end of March.</p> <p>The vaccination clinic is being held three times a week for employees.</p> <p>The Johnson and Johnson (J&J) single-dose vaccine is being administered to patients at discharge if they opt for it. The Hospital is restricted from giving J&J vaccines to anyone else as DPHSS gives a limited amount.</p> <p>Dr. Aguon reported that the discharge vaccination campaign would be launching for all patients of GMH in acute care, urgent care, ER, and outpatient services. The process is being worked on, and the Pharmacy will be ready starting Monday, March 29, 2021. The campaign was presented to the CEPT, at Covid huddles, the Medical Executive Committee, nursing administration, and leadership.</p> <p>All orders for patient vaccines need to be in by 10 am so the need can be communicated to DPHSS daily. Vials will be opened at 2 pm, administered from 2-8 pm. There is a 6-hour life cycle of the vaccine, and it will be available for those 16 and older.</p>	Executive Management	None	Informational
C. Visitation Policy	Mrs. Posadas reported that the visitation policy is under discussion. The modification that has been put into effect is patients who are 75 years and older can have a family member visit or be a watcher for them.	Executive Management	None	Informational

	<p>Dr. Bordallo explained that the Hospital would not be going back to the old policy as there needs to be traffic control.</p> <p>Dr. Aguon explained that the Centers for Disease Control and Prevention have made recommendations about visitation and that revisions to the Hospital's policy will be forthcoming.</p>			
D. FEMA Public Assistance Reimbursement	<p>The Hospital requested to be reimbursed \$10.3M from FEMA. The application is at its final stage of approval.</p> <p>Guam Congressman Michael San Nicolas was notified, and a copy of the project documents was submitted to him as guided by federal policy.</p>	Executive Management	Updates to be provided at the next scheduled meeting.	Informational
E. Revenue Cycle Management (RCM)	<p>The Hospital has been working closely with Assistant Attorney General Jessica Toft to finalize the RCM contract.</p>	Executive Management	Updates to be provided at the next scheduled meeting.	Informational
F. Takecare Insurance Company	<p>The MOA for reconciliation was signed in September 2020. The Hospital will be meeting with Ernst and Young to get an update on the reconciliation audit.</p> <p>Takecare Insurance has started making payments of \$100k bi-weekly, but they still owe the Hospital \$15.7M in claims.</p> <p>They still insist that they have a \$6.3M credit with the Hospital.</p> <p>Ms. Hechanova will reach out to Attorney Minakshi Hemlani to share that Takecare Insurance is in breach of the MOU because they owe more every month. If there is no progress after meeting with them, the Hospital wants to move forward with a demand letter.</p>	Executive Management	Updates to be provided at the next scheduled meeting.	Informational
G. Skilled Nursing Unit (SNU) Patients	<p>SNU patients have been transferred from the Catholic Social Service Facility back to the Skilled Nursing Facility.</p>	Executive Management	None	Informational
H. National Doctors Day	<p>National Doctors Day is on March 30, 2021. The Medical Staff Office has planned breakfast and lunch to acknowledge and show appreciation for the physicians.</p>	Executive Management	None	Informational

I. Virtual Employee Town Hall Meeting	A virtual Employee Town Hall Meeting will be held on March 30, 2021, at 9 a.m.	Executive Management	None	Informational
J. National Hospital Week	National Hospital Week will be from May 9-15, 2021.	Executive Management	None	Informational
K. Pastoral care services	Mrs. Posadas explained that there had been a misunderstanding that the hospital will be closing the chapel, which is not true. The hospital is discussing opening up the chapel and changing it to non-denominational.	Executive Management	Nine	Informational
L. Legal Services	The Office of the Attorney General has identified the hospital's need for legal representation and has assigned Assistant Attorney General Jay Matthew Strader to the hospital.	Executive Management	None	Informational
M. Telehealth/Telemedicine	The Hospital has successfully contracted physician intensivists with physical rounders for telemedicine services.	Executive Management	None	Informational
N. Department of Corrections (DOC) Clinic	The Hospital is waiting for the Department of Public Health and Social Services (DPHSS) to approve and certify the DOC clinic to begin vaccinating employees and inmates.	Executive Management	None	Informational
	Other discussions: Dr. Prins reported that the vision of the Clinical Emergency Preparedness Team (CEPT) is showing itself and has been good with regard to transparency for doctors and the Hospital.	Executive Management	None	Informational
V. BOARD SUBCOMMITTEE REPORTS				
A. <u>Joint Conference and Professional Affairs</u>		Chair & Vice-chair, JCPA	None	
1. <u>Res. 2021-21, Relative to the Appointment of Active Medical Staff Privileges</u>	Trustee Evaristo motioned, and it was seconded, by Trustee Waibel to approve Resolution 2021-21 through 2021-23 as presented. The motion carried with all eyes.			Approved
2. <u>Res. 2021-22, Relative to the Appointment of Provisional Medical Staff Privileges</u>				Approved
3. <u>Res. 2021-23, Relative to the Appointment of Active Associate Medical Staff Privileges</u>				Approved

<p>4. <u>Goal #3 – Establish and Sustain Safety and Quality Culture</u></p>	<p>Trustee Dr. Um informed the Board that the subcommittee would need to determine a new metric due to there being no delay for peer reviews because of incomplete medical records.</p>		None	Informational
<p>B. <u>Human Resources</u></p> <p>1. <u>Res. 2021-24, Relative to Establishing the Position of Director of Healthcare Operational Excellence as a First Assistant in the Unclassified Service</u></p> <p>2. <u>GFT/CBA Negotiations</u></p>	<p>Mrs. Posadas expressed that the establishment of this position will be an investment for the Hospital to accomplish accreditation.</p> <p>Dr. Bordallo added that the individual would also be beneficial for the New Hospital Taskforce and staff training. It is also in lieu of bringing in off-island medical expertise or a management team as a manager in a larger healthcare system.</p> <p>Trustee Waibel motioned, and it was seconded, by Trustee Allen to approve the establishment of Director of Healthcare Operational Excellence as a First Assistant in the unclassified service. The motion carried with all ayes.</p> <p>Mr. Kando informed the board that the negotiation process has resumed and a revised agreement was sent to the GFT.</p> <p>Meetings with GFT will take place once every two weeks on Friday.</p>	Chair & Vice-chair, HR	None	Approved
<p>C. <u>Finance and Audit</u></p> <p>1. <u>February 2021 Financials</u></p>	<p>Trustee Evaristo informed the board that cash is still relatively low, and the Cares Act funds have been exhausted.</p> <p>Ms. Hechanova reported that March would be a better month as she anticipates an increase in cash from collections.</p> <p>She explained that there were issues with Medicare billings, but those have been resolved, and payments are coming in.</p>	Chair & Vice-chair, F&A	None	Informational


<p>2. <u>FY2022 Budget Request</u></p>	<p>The COVID differential pay for physicians will be stopped.</p> <p>The Hospital is also looking forward to the RCM and the results that it will produce to generate more funds. The FY 2022 Budget was sent to board members. Ms. Hechanova gave an overview of the budget request.</p> <p>The board asked to prioritize and identify critical CIPs and submit the list to the legislature as an addendum to the FY2022 Budget Request.</p> <p>Mr. Kando explained that the list will be revised and aligned with the priorities outlined in the Army Corps of Engineers assessment.</p> <p>Trustee Nededog motioned, and it was seconded, by Trustee Almonte to submit the budget request with the recommendations provided by the board. The motion carried with all ayes.</p>		None	Approved
<p>D. <u>Facilities, Capital Improvement Projects, and Information Technology</u></p> <p>1. <u>Z-Wing – Demolition vs. Renovation</u></p>	<p>Mr. Kando reported the following:</p> <ul style="list-style-type: none"> • The Hospital has determined that the Telco room in the Z-Wing will need to be salvaged as it currently houses 150 active lines. • The communications relocation project has been completed, and all occupants have moved out. • The options to salvage the Z-Wing are: <ul style="list-style-type: none"> a. Salvage half the building - This option is very complex, disruptive to the building, and will take one year to a year and a half to complete. Grey shell estimated at \$1.4M. 	Chair & Vice-chair, Fac, CIP, & IT	None	Informational

	<p>b. Salvage the entire building - This option is less complex, and the Hospital will retain space. Expected to take eight months to one year to complete. Grey shell Estimated at \$1.7M.</p> <p>c. Salvage 1/3 of the building - The rest of the building would be demolished, and temporary buildings will be put in place for needed space. An estimate is pending. resurrect</p> <p>It was noted that the Hospital would need to work with the end-users to determine interior needs; therefore, additional costs will need to be factored in.</p> <p>There were no decisions or actions taken by the board.</p> <p>Trustee Davis recommended that the board take a tour of the Z-wing and the Hospital to see how departments have used all space available.</p> <p>Trustee Evaristo recommended that the trustees also sit in on a Facilities, CIP, and IT subcommittee meeting to understand what's being discussed.</p> <p>The Hospital will soon put out an RFQ for the abatement phase.</p>			
<p>E. <u>Governance, Bylaws, and Strategic Planning</u> 1. <u>Strategic Goals</u></p>	<p>Trustee Siliang reported that the Training and Needs Assessment is ongoing. Physician feedback and participation is needed.</p> <p>The subcommittee will review the strategic goals to see what has been achieved and the deadlines that are coming up.</p>	<p>Chair & Vice-chair, GBSP</p>	<p>None</p>	<p>Informational</p>
<p>F. <u>Quality and Safety</u></p>	<p>Trustee Almonte presented the following highlights from the March 19, 2021 subcommittee meeting:</p> <ul style="list-style-type: none"> The Hospital will be pursuing accreditation per the direction of Governor Lou Leon Guerrero. 	<p>Chair & Vice-chair, Q&S</p>	<p>None</p>	<p>Informational</p>

	<p>Draft proposals will be presented to EMC and the board.</p> <p>Accreditation will be budgeted for FY2022.</p> <ul style="list-style-type: none"> • Safety Awareness Week took place March 14-22, 2021. Several activities took place to keep employees engaged. • Leadership Safety Walk Rounds Employee morale has increased, and walk rounds are done bi-weekly. • Strategic Goal 3 – Establish and Sustain Safety and Quality Culture A survey is being done among employees and will be used to develop action plans to meet the strategic goal. • QAPI Reports - FY20 4th qtr. ➤ Patient Grievances and Complaints: There was one grievance made, and no claims were filed as of March 19, 2021. <p>There was a significant decrease in patient complaints, of 27 compared to 43 in 3rd Qtr.</p> <p>Complaints include missing personal items, billing, and garnishments. Some complaints have been resolved.</p> <p>Plans of action include strict enforcement of policy and procedure when checking in personal belongings upon admission. ER Security has also assisted in monitoring incoming patients and their items.</p> <ul style="list-style-type: none"> ➤ Infection Control Committee: Infection control programs were put on hold due to the increased workload due to the pandemic but have resumed more recently. 			
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	<p>Covid exposure events in patients and staff increased during the peak of the pandemic.</p> <p>50% of employee exposure events from March to December 2020 were reported as community-acquired.</p> <p>Departments with the least vaccinated employees are housekeeping and security.</p> <p>Plan of action: Leadership continues to educate employees on the importance of being vaccinated and has taken measures to implement new and improved infection control protocols with the medical nursing departments.</p> <p>➤ Discharge planning committee:</p> <p>Case managers identified the top 3 reasons for patients being readmitted to the hospital:</p> <ol style="list-style-type: none"> 1. Patients not being able to meet their needs post-discharge, such as no power, lack of transportation to see a doctor or buy medication, lack of caregiver, or unable to afford to pay a caregiver. 2. Inability to obtain durable medical equipment such as beds wheelchairs. Part of the issue is the lack of supplies and delays in shipment from the supplying companies. 3. Lack of appropriate insurance coverage <p>Case managers established procedures to assist the patient needing assistance post-discharge, such as referrals to community resources and a loner program for equipment such as glucometers and oxygen concentrators.</p>			
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	<p>They have also coordinated with GMHA Pharmacy to provide a 3-7 day supply of medications on a case-by-case basis. Especially for those that can't go to the pharmacy right away or have financial issues.</p> <p>➤ Environment of care: Safety Management-</p> <ol style="list-style-type: none"> 1. Employee Exposures: 48% compliant compared to 71% in the 3rd qtr. 2. ID Badge Compliance: 75% compliant compared to 96% in 3rd qtr. <p>➤ Skilled Nursing Facility: Weekly foley catheter check: 75% compliant due to nurses forgetting to do the assessment. The Head nurse continues to counsel and write up employees.</p> <p>All other indicator goals were met.</p>			
VI. PUBLIC COMMENT				
	There were no comment from the public	None	None	None
VII. ADJOURNMENT				
	There being no further business matters for discussion, Chairwoman Obispo declared the meeting adjourned at 7:30 p.m., motioned by Trustee Waibel and seconded by Trustee Almonte. The motion carried with all ayes.	All Board members	None	Approved

Transcribed by: 
Justine A. Camacho
Acting Administrative Officer

Submitted by: 
Sarah Thomas-Nededog
Secretary

CERTIFICATION OF APPROVAL OF MINUTES: The minutes of the March 24, 2021 regular session meeting were accepted and approved by the GMHA Board of Trustees on this 28th day of April 2021.

Certified by: **Theresa C Obispo**
Theresa Obispo
Chairperson

Digitally signed by Theresa C Obispo
DN: cn=Theresa C Obispo, o=Guam Memorial
Hospital Authority, ou=Board of Trustees,
c=Guam
Chairperson
email=theresa.obispo@bancofguam.com, cn=US
Date: 2021.05.06 14:00:55 +10'02'



GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUÅHÑ

850 Governor Carlos Camacho Road, Tamuning, Guam 96913
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



BOARD OF TRUSTEES

Official Resolution No. 2021-26

“RELATIVE TO THE REAPPOINTMENT OF ACTIVE MEDICAL STAFF PRIVILEGES”

<u>Practitioner</u>	<u>Department</u>	<u>Specialty</u>	<u>Expiration Date</u>
Ben Numpang, MD	Pediatric	Neonatology	March 31, 2023
Alix Chenet, MD	Emergency Room	ER/Urgent Care	March 31, 2023
Chivano Chhieng, MD	Emergency Room	Urgent Care	March 31, 2023

WHEREAS, the above listed practitioners met the basic requirements for Active Medical Staff Membership as determined by the appropriate Medical Staff Departments and Committees pursuant to the GMHA Medical Staff Bylaws, Article IV, Section 4.2; and

WHEREAS, the Medical Executive Committee met on March 24, 2021 and the Joint Conference and Professional Affairs Committee met on April 7, 2021 and recommended approval of Active Medical Staff Membership reappointment for the above listed practitioners; and

WHEREAS, all reappointments to Active Medical Staff Membership require Board approval; now, therefore be it

RESOLVED, that the Board of Trustees approves this recommendation to reappoint the above named practitioners to Active Medical Staff as recommended; and, be it further

RESOLVED, that the Board of Trustees directs the Hospital Administrator to duly notify the practitioners listed above and all Hospital and Medical Departments of these reappointments; and be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

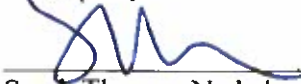
DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF APRIL 2021.

Certified by:
**Theresa C
Obispo**

Theresa Obispo
Chairperson

Digitally signed by Theresa C Obispo
DN: cn=Theresa C Obispo, o=Guam Memorial
Hospital Authority, ou=Board of Trustees,
c=Guam
email=theresa.obispo@bairholguam.com, cn=US
Date: 2021.05.08 14:03:07 +10:00

Attested by:



Sarah Thomas-Nededog
Secretary



GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUÅHÑ

850 Governor Carlos Camacho Road, Tamuning, Guam 96913
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BOARD OF TRUSTEES

Official Resolution No. 2021-27

“RELATIVE TO THE APPOINTMENT OF PROVISIONAL MEDICAL STAFF PRIVILEGES”

<u>Practitioner</u>	<u>Department</u>	<u>Specialty</u>	<u>Expiration Date</u>
Thomas Murray, MD	Medicine	Internal Medicine	March 31, 2022
Azita Meshbah, MD	Medicine	Nephrology	March 31, 2022
John Rosales, MD	Medicine	Nephrology	March 31, 2022
Michael Switzer, DO	Medicine	Telemedicine/Critical Care	March 31, 2022
Garrett Britton, DO	Medicine	Telemedicine/Critical Care	March 31, 2022
Richard Woerndle, DO	Medicine	Telemedicine/Critical Care	March 31, 2022
Darren Sommer, DO	Medicine	Telemedicine	March 31, 2022

WHEREAS, the above listed practitioners met the basic requirements for Provisional Medical Staff Membership as determined by the appropriate Medical Staff Departments and Committees pursuant to the GMHA Medical Staff Bylaws, Article IV, Section 4.3; and

WHEREAS, the Medical Executive Committee met on March 24, 2021 and the Joint Conference and Professional Affairs Committee met on April 7, 2021 and recommended approval of Provisional Medical Staff Membership appointment for the above listed practitioner; and

WHEREAS, all appointments to Provisional Medical Staff Membership require Board approval; now, therefore be it

RESOLVED, that the Board of Trustees approves this recommendation to appoint the above named practitioners to Provisional Medical Staff as recommended; and, be it further

RESOLVED, that the Board of Trustees directs the Hospital Administrator to duly notify the practitioners listed above and all Hospital and Medical Departments of these appointments; and be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Board of Trustees Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF APRIL 2021.

Certified by:
**Theresa C
Obispo**

Digitally signed by Theresa C Obispo
DN: cn=Theresa C Obispo, o=Guam Memorial
Hospital Authority, ou=Board of Trustees,
email=theresa.obispo@obispo.guam.gu, c=US
Date: 2021.05.08 14:04:10 +1000

Theresa Obispo
Chairperson

Attested by:

Sarah Thomas-Nededog
Secretary



GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUÅHÅN

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BOARD OF TRUSTEES

Official Resolution No. 2021-28

“RELATIVE TO HONORING THE MEMORY OF JEMMABETH B. SIMBILLO, BSN, RN”

WHEREAS, Jemmabeth B. Simbillo, fondly known as Jemma, passed away on March 29, 2021 while serving as a member of the Executive Management Team of the Guam Memorial Hospital Authority (“GMH” or “Hospital”); and

WHEREAS, Jemma was one of the first seven (7) graduates of the University of Guam’s Bachelor of Science in Nursing (BSN) Program; and

WHEREAS, Jemma joined the Executive Management Team on January 25, 2019, as its Assistant Administrator of Nursing Services, having served previously as a Staff Nurse in the Nursery, Staff Nurse Training Officer, Deputy Assistant Administrator of Nursing Services and various roles in the community.

WHEREAS, throughout her tenure of service at the GMHA until the time of her passing, Jemma upheld the GMHA’s values of Accountability, Cost Efficiency, Excellence in Service, Safety, plus Quality (“ACES+Q”); and

WHEREAS, Jemma also brought to the GMHA her astute judgement, the benefit of her experience as a leader of one of the Hospital’s largest divisions, Nursing Services, and her ability to set goals and to inspire others to lead or follow; and

WHEREAS, the Nursing Services Division has made great progress under her leadership in developing and delivering standards for the delivery of quality and safe patient care;

WHEREAS, Jemma was very instrumental in the Hospital’s quest for accreditation which was granted by The Joint Commission (formerly Joint Commission on Accreditation of Healthcare Organizations “JCAHO”) in 2009;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees and Executive Management Team celebrates the life and accomplishments of Jemmabeth B. Simbillo and expresses their admiration for her dedication to public service and a life well lived; and

BE IT FURTHER RESOLVED, that the Board of Trustees and Executive Management Team extends to her family and friends their profound gratitude for all that Jemma has given to the GMHA, and expresses their deepest heartfelt condolences on her passing; and

BE IT FURTHER RESOLVED, that the Chairperson certifies and the Secretary attests to the adoption of this resolution.

DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF APRIL 2021.

Certified by:

**Theresa C
Obispo**

Theresa Obispo
Chairperson

Digitally signed by Theresa C Obispo
DN: cn=Theresa C Obispo, ou=Guam Memorial
Hospital Authority, ou=Board of Trustees,
email=theresa.obispo@hmg.guam.gov.gu, c=US
Date: 2021.05.08 14:04:36 +1000

Attested by:

Sarah Thomas-Nededog
Secretary



GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUÅHÑ

850 Governor Carlos Camacho Road, Tamuning, Guam 96913
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



BOARD OF TRUSTEES

Official Resolution No. 2021-29

“RELATIVE TO AMENDING THE MINIMUM QUALIFICATION REQUIREMENTS FOR THE EMERGENCY DEPARTMENT TECHNICIAN I AND II POSITIONS”

WHEREAS, on February 24, 2021, the Hospital Administrator/CEO approved the Human Resources Department request to amend the class specification of the Emergency Department Technician I and II positions; and

WHEREAS, the amendment of the class specifications clarifies the amount of general and specialized work experience for both positions and specifically allows the substitution of an Emergency Medical Technician Certification or similar training for the required general experience at the entry-level position; and

WHEREAS, the provisions of 4 GCA, Chapter 6, § 6303.1(a) - Transparency and Disclosure for the amendment of positions have been met; and

WHEREAS, the class specifications of the positions are hospital specific and that there is no impact on any other agency outside the Authority; and

WHEREAS, the Human Resources Subcommittee on March 9, 2021 recommended approval to accept the proposed amendments and to change the format of the class specifications by separating the combined positions on one class specification and separating them into two separate class specifications; now, therefore be it

RESOLVED, that the GMHA Board of Trustees accepts the Human Resources Subcommittee’s recommendation and approves the final proposed amended class specifications of the Emergency Department Technician I and II positions prepared by the Human Resources Department; and, be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF APRIL 2021.

Certified by:

**Theresa C
Obispo**

Theresa Obispo
Chairperson

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Attested by:

Sarah Thomas-Nededog
Secretary

EMERGENCY DEPARTMENT TECHNICIAN I

NATURE OF WORK IN THIS CLASS:

This class represents the entry level where positions receive training in and experience with daily emergency activities in the care of patients in the Emergency Department including responsible nursing assistance work. Explicit guidelines are available and work is performed under close supervision, routinely subject to technical review for knowledge of and adherence to established procedures on the emergency care and safety of patients. As competence is gained and independent performance is assumed, more difficult duties are assigned on a progressively responsible basis.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Assists the registered nurses and/or the physicians in emergency procedures such as suturing, cardiac resuscitation of patients, or the application of orthopedic procedures (i.e., closed reduction, dislocation, splinting, application of casts, etc.).

Prepares instruments and supplies required in the care of patients and/or assists the registered nurse and/or physician in the preparation and application of equipment and supplies required for treatment to include, but not limited to oxygen therapy, intermittent positive pressure breathing, and suctioning; assists the physician in the procedure for suturing wounds by prepping, sponging, cutting of sutures and applying the dressing.

Obtains brief patient medical history and the nature of emergency illness, communicates findings to the registered nurse and/or physician; obtains and records vital signs of patients and reports abnormal findings to the registered nurse and/or physician; provides instructions to patients regarding the usage of crutches and other assistive devices.

Performs removal of orthopedic casts, sutures and dressings; applies and removes steri-strips and dressing under the supervision of a physician; assists in the debridement of wounds; cleans surgically affected areas with specified preparation and instructions; obtains laboratory specimens; performs simple urine tests; performs vision and hearing testing; transports or moves patients as needed to the appropriate unit or department.

Cleans equipment and certain areas of the emergency department.

Performs and records inventory of personal belongings of patients as needed.

Participates in staff conferences, meetings, staff development, and in-service training programs.

Maintains records and prepares reports.

Performs related work as assigned.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of Basic Life Support methods and techniques.

Ability to learn and understand medical terms and procedures relating to the work in an emergency department.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

EMERGENCY DEPARTMENT TECHNICIAN I

Ability to work closely with and anticipate the needs of the patient and physician.

Ability to work well in high stress situations.

Ability to follow detailed instructions.

Ability to use and operate a computer.

Ability to keep clinical records and charts.

Ability to exercise emotional control in working with patients.

MINIMUM EXPERIENCE AND TRAINING:

Graduation from High School or its equivalent and one year of general work experience as a nurse aide or in emergency patient services in a hospital, clinic, or emergency transport. **The one year of general work experience may be substituted by successful completion of an Emergency Medical Technician (EMT) program, or equivalent nursing program, as demonstrated by an applicant's possession of a valid EMT certificate/nursing diploma from a recognized training institution.**

NECESSARY SPECIAL QUALIFICATIONS:

Possession of a current AHA Basic Life Saving (BLS) Certificate.

ESTABLISHED: September 2, 2020

AMENDED: April 28, 2021

PAY GRADE/PLAN: H (GPP)

HAY EVALUATION

KNOW HOW:	CI2	115
PROBLEM SOLVING:	C2(19%)	22
ACCOUNTABILITY:	CNII	29
TOTAL POINTS -		166

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**THERESA OBISPO, Chairperson
Board of Trustees**

EMERGENCY DEPARTMENT TECHNICIAN II

NATURE OF WORK IN THIS CLASS:

This class represents the independent worker level where positions perform the full range of daily emergency activities in the care of patients in the Emergency Department working under the general direction of their respective shift Registered Nurse or Licensed Practical Nurse. Employees in this class perform moderately complex technical nursing assistance work independently on an ongoing basis and participate in a variety of complex technical duties under closer supervision. May occasionally assist the LPN with lead duties.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Assists the registered nurses and/or the physicians in emergency procedures such as suturing, cardiac resuscitation of patients, the application of orthopedic procedures (i.e., closed reduction, dislocation, splinting, application of casts, etc.), or assisting in the application of chest tubes and airway procedures.

Prepares instruments and supplies required in the care of patients and/or assists the registered nurse and/or physician in the preparation and application of equipment and supplies required for treatment to include, but not limited to oxygen therapy, intermittent positive pressure breathing, resuscitating, cardiac monitoring, defibrillator use, and suctioning; assists the physician in the procedure for suturing wounds by prepping, sponging, cutting of sutures and applying the dressing.

Obtains brief patient medical history and the nature of emergency illness, communicates findings to the registered nurse and/or physician; obtains and records vital signs of patients and reports abnormal findings to the registered nurse and/or physician; provides instructions to patients regarding the usage of crutches and other assistive devices.

Performs removal of orthopedic casts, sutures and dressings; applies and removes steri-strips and dressing under the supervision of a physician; assists in the debridement of wounds; cleans surgically affected areas with specified preparation and instructions; obtains laboratory specimens; performs simple urine tests; performs vision and hearing testing; transports or moves patients as needed to the appropriate unit or department.

Cleans equipment and certain areas of the emergency department; orders supply and replenishes them as needed.

Assists in the management of violent or disruptive patients; applies cooling measures as ordered by the physician.

Performs and records inventory of personal belongings of patients as needed; conducts informal on-the-job orientation and training for less experienced employees and/or lower-level staff.

Participates in staff conferences, meetings, staff development, and in-service training programs.

Maintains records and prepares reports.

Performs related work as assigned.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the general principles, methods, materials and practices employed in the emergency department.

EMERGENCY DEPARTMENT TECHNICIAN II

Knowledge in the use, operation and maintenance of the equipment used in the emergency room and the use of sterile techniques and first-aid procedures.

Knowledge of Basic Life Support methods and techniques.

Knowledge of Cardiac Monitoring-EKG methods and practices.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to work closely with and anticipate the needs of the patient and physician.

Ability to work well in high stress situations.

Ability to use and operate a computer.

Ability to exercise emotional control in working with patients.

Skill in the use and care of equipment and instruments used within the emergency department.

MINIMUM EXPERIENCE AND TRAINING:

Two years of progressively responsible work experience as an Emergency Department Technician I or equivalent work and graduation from High School or its equivalent.

NECESSARY SPECIAL QUALIFICATIONS:

Possession of a current AHA Basic Life Saving (BLS) Certificate **and** Cardiac Monitoring – EKG Class certification training.

ESTABLISHED: September 2, 2020

AMENDED: April 28, 2021

PAY GRADE/PLAN: I (GPP)

HAY EVALUATION

KNOW HOW:	CI2	132
PROBLEM SOLVING:	C2(22%)	29
ACCOUNTABILITY:	CNII	<u>33</u>
TOTAL POINTS -		194

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**THERESA OBISPO, Chairperson
Board of Trustees**



GUAM MEMORIAL HOSPITAL AUTHORITY

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BOARD OF TRUSTEES Official Resolution No. 2021-30

“RELATIVE TO CREATING THE POSITIONS OF HOSPITAL CERTIFIED NURSE ASSISTANT I AND II FOR THE NURSING DEPARTMENT”

WHEREAS, the request for the creation of the Hospital Certified Nurse Assistant I and II positions was received by the Human Resources Department on February 11, 2021 from the Assistant Administrator, Nursing Services; and

WHEREAS, the Human Resources Department conducted the position classification study and submitted its recommendation to the Hospital Administrator/CEO on February 22, 2021 to create the positions of Hospital Certified Nurse Assistant I and II; and

WHEREAS, on February 26, 2021, the Hospital Administrator/CEO, Ms. Lillian Q. Perez-Posadas, approved the Human Resources Department’s recommendation to create the positions; and

WHEREAS, the provisions of 4 GCA, Chapter 6, § 6303.1(a) - Transparency and Disclosure for the creation of positions have been met; and

WHEREAS, the proposed class specifications of the positions are hospital specific and that there is no impact on any other agency outside the Authority; and

WHEREAS, the Human Resources Subcommittee on March 9, 2021 recommended approval to accept the Hospital Administrator’s petition to create and establish the Hospital Certified Nurse Assistant I and II positions under the Nurse Pay Plan (NPP) and for HR to develop two separate class specifications; now, therefore be it

RESOLVED, that the GMHA Board of Trustees accepts the Human Resources Subcommittee’s recommendation and approves the final proposed class specifications for the Hospital Certified Nurse Assistant I and II positions as developed by the Human Resources Department; and, be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF APRIL 2021.

Certified by:

**Theresa C
Obispo**

Theresa Obispo
Chairperson

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Attested by:

Sarah Thomas-Nededog
Secretary

HOSPITAL CERTIFIED NURSE ASSISTANT I

NATURE OF WORK IN THIS CLASS:

This class represents the entry level position where employees receive training in and experience with daily patient care duties and responsibilities as assigned in a hospital. Explicit guidelines are available and work is performed under the close supervision of an RN, routinely subject to review for knowledge of and adherence to established procedures on the care and safe working environment of patients.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Assists the nursing staff in performing a variety of tasks such as washing and sterilizing equipment and instruments, providing basic patient care, and maintaining patient rooms and nursing units.

Greets patients and records intake and departure of patients; takes and records routine nursing data on vital signs such as blood pressure, temperature, pulse, and respiration rate.

Performs routine work in the care of patients, such as making beds, changing linens, giving baths and rubs, lifting and moving patients, and caring for personal effects.

Performs simple nursing services that would enhance the physical, social, and mental comfort of the patient and family.

Checks supplies daily and replenishes them as needed; issues sterile and non-sterile supplies and equipment for use in care and treatment of patients in the wards.

Collects specimens as required and takes/routes them to the appropriate department.

Maintains records and prepares reports.

Performs related work as assigned.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Ability to perform simple procedures and techniques involved in auxiliary nursing services.

Ability to work under close supervision and to follow verbal and written instructions.

Ability to establish and maintain effective working relationships with employees and the public.

Ability to communicate effectively orally and in writing.

Ability to perform routine cleaning and maintain patient care units and to attend to personal needs of patients.

Ability to prepare patient reports and assist in maintaining patient records.

Ability to keep required records and charts.

Ability to exercise emotional control and conceal natural aversion for certain patient conditions.

HOSPITAL CERTIFIED NURSE ASSISTANT I

MINIMUM EXPERIENCE AND TRAINING:

Graduation from High School or its equivalent.

NECESSARY SPECIAL QUALIFICATIONS:

Possession of a current certificate to practice Nurse Assistant work as approved by the Guam Board of Allied Health Examiners and a current AHA Basic Life Saving (BLS) Certificate.

ESTABLISHED: April 28, 2021

PAY GRADE/PLAN: N-F (NPP)

HAY EVALUATION

KNOW HOW:	CI1	100
PROBLEM SOLVING:	B2(19%)	19
ACCOUNTABILITY:	B1R	22
TOTAL POINTS -		141

**Theresa C
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**Theresa Obispo, Chairperson
Board of Trustees**

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HOSPITAL CERTIFIED NURSE ASSISTANT II

NATURE OF WORK IN THIS CLASS:

This class represents the fully responsible worker level where employees perform the full range of daily activities in the basic care of patients and in maintaining a safe working environment in a hospital. Work is reviewed by an RN through reports, ward inspections and observations in compliance with oral and written instructions in accordance with established policies, procedures and standard practices and methods. This position may lead less experienced nurse assistants.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Assists the nursing staff in performing a variety of tasks such as washing and sterilizing equipment and instruments, providing basic patient care, and maintaining patient rooms and nursing units.

Greets patients and records intake and departure of patients; takes and records routine nursing data on vital signs such as blood pressure, temperature, pulse, and respiration rate.

Performs routine work in the care of patients, such as making beds, changing linens, giving baths and rubs, lifting and moving patients, and caring for personal effects.

Prepares patients for surgery by cleaning/shaving; assists in the preparation of the operating room for surgery; prepares supplies; cleans instruments and other items for autoclaving.

Participates in feeding patients not able to feed themselves.

Performs simple nursing services that would enhance the physical, social, and mental comfort of the patient and family.

Checks supplies daily and replenishes them as needed; issues sterile and non-sterile supplies and equipment for use in care and treatment of patients in the wards.

Collects specimens as required and takes/routes them to the appropriate department.

Assists in emergency procedures such as cardiopulmonary resuscitation.

Maintains records and prepares reports.

Performs related work as assigned.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of simple nursing procedures and techniques involved in performing moderately difficult auxiliary nursing services for patients.

Knowledge of the materials used and the housekeeping processes and operations involved in an assigned patient care unit.

Ability to perform simple procedures and techniques involved in auxiliary nursing services.

Ability to work under close supervision and to follow verbal and written instructions.

HOSPITAL CERTIFIED NURSE ASSISTANT II

Ability to establish and maintain effective working relationships with employees and the public.

Ability to communicate effectively orally and in writing.

Ability to perform routine cleaning and maintain patient care units and to attend to personal needs of patients.

Ability to prepare patient reports and assist in maintaining patient records.

Ability to keep required records and charts.

Ability to exercise emotional control and conceal natural aversion for certain patient conditions.

MINIMUM EXPERIENCE AND TRAINING:

Two years of progressively responsible work experience as a Hospital Certified Nurse Assistant I or as a nurse aide in a hospital and graduation from High School or its equivalent.

NECESSARY SPECIAL QUALIFICATIONS:

Possession of a current certificate to practice Nurse Assistant work as approved by the Guam Board of Allied Health Examiners and a current AHA Basic Life Saving (BLS) Certificate.

ESTABLISHED: April 28, 2021

PAY GRADE/PLAN:	N-G (NPP)	
<u>HAY EVALUATION</u>		
KNOW HOW:	C11	100
PROBLEM SOLVING:	C2(22%)	22
ACCOUNTABILITY:	C1R	<u>25</u>
TOTAL POINTS -		147

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**THERESA OBISPO, Chairperson
Board of Trustees**



GUAM MEMORIAL HOSPITAL AUTHORITY

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BOARD OF TRUSTEES Official Resolution No. 2021-31

“RELATIVE TO CREATING THE POSITIONS OF PATIENT COURIER I AND II FOR THE NURSING DEPARTMENT”

WHEREAS, on February 3, 2021 the Personnel Services Administrator recommended to the Nursing Department to create a two-level position for the existing Patient Courier position; and

WHEREAS, the Human Resources Department conducted the position classification study and submitted its recommendation to the Hospital Administrator/CEO on February 18, 2021 to create the positions of Patient Courier I and II; and

WHEREAS, on February 26, 2021, the Hospital Administrator/CEO, Ms. Lillian Q. Perez-Posadas, approved the Human Resources Department’s recommendation to create the positions; and

WHEREAS, the provisions of 4 GCA, Chapter 6, § 6303.1(a) - Transparency and Disclosure for the creation of positions have been met; and

WHEREAS, the proposed class specifications of the positions are hospital specific and that there is no impact on any other agency outside the Authority; and

WHEREAS, the Human Resources Subcommittee on April 13, 2021 recommended approval to accept the Hospital Administrator’s petition to create and establish the Patient Courier I and II positions and for HR to develop two separate class specifications; now, therefore be it

RESOLVED, that the GMHA Board of Trustees accepts the Human Resources Subcommittee’s recommendation and approves the final proposed class specifications for the Patient Courier I and II positions as prepared by the Human Resources Department; and, be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF APRIL 2021.

Certified by:

**Theresa C
Obispo**

Theresa Obispo
Chairperson

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Attested by:

Sarah Thomas-Nededog
Secretary

PATIENT COURIER I

NATURE OF WORK IN THIS CLASS:

This class represents the entry level where positions receive training in and experience with daily patient courier duties and responsibilities. Explicit guidelines are available and work is performed under close supervision, routinely subject to review for knowledge of and adherence to established procedures on the care and safe movement of patients.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Transports patients to and from other sections or departments of GMHA for specialized and routine examinations involving radiology, urgent care and/or special services or other treatment areas.

Performs or assists in cardiopulmonary resuscitation (code 72 or code blue) on patients if needed during transit to and from other sections.

Assists in the transporting of laboratory specimens to the Laboratory; picks up pharmaceutical and other supplies or equipment, and reports to and from nursing units or other departments as required.

Maintains a safe and healthy work environment for patients and co-workers by following established standards and procedures to include compliance with accreditation and regulatory requirements.

Maintains records and prepares reports.

Performs related work as assigned.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Ability to move patients safely in a stretcher, moveable bed, and/or wheelchair.

Ability to understand and follow oral and written instructions.

Ability to learn and perform emergency life-saving procedures such as cardiopulmonary resuscitation.

Ability to learn the transporting and special handling procedures and techniques for laboratory specimens and reports, pharmaceutical supplies, and medical equipment.

Ability to work effectively with the public and employees.

MINIMUM EXPERIENCE AND TRAINING:

- A. One year of public contact work and graduation from High School or its equivalent;
- B. Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATIONS:

Possession of a current AHA Basic Life Saving (BLS) Certificate.

Page 2 of 2
PATIENT COURIER I

ESTABLISHED: April 28, 2021

PAY GRADE/PLAN: F (GPP)
HAY EVALUATION
KNOW HOW: CI1 87
PROBLEM SOLVING: B2(19%) 16
ACCOUNTABILITY: BNII 22
TOTAL POINTS - 125

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**Theresa Obispo, Chairperson
Board of Trustees**

PATIENT COURIER II

NATURE OF WORK IN THIS CLASS:

This class represents the independent worker level where positions perform the full range of daily activities in the care and safe movement and transport of patients. This position maintains a chauffer's license and serves as the primary position for transporting patients to and from GMHA and between health care facilities or other facilities utilizing the GMHA transport van or similar vehicles. This position may lead less experienced couriers.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Transports patients to and from other sections or departments of GMHA for specialized and routine examinations involving radiology, urgent care and/or special services or other treatment areas.

Transports patients to and from SNF and/or other health care facilities or facilities using GMHA vans or similar vehicles as authorized.

Performs or assists in cardiopulmonary resuscitation (code 72 or code blue) on patients if needed during transit to and from other sections.

Assists in the transporting of laboratory specimens to the Laboratory; picks up pharmaceutical and other supplies or equipment, and reports to and from nursing units or other departments as required.

Transports deceased patients to the mortuary following established protocols.

Maintains a safe and healthy work environment for patients and co-workers by following established standards and procedures to include compliance with accreditation and regulatory requirements.

Maintains records and prepares reports.

Performs related work as assigned.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Ability to move patients safely in a stretcher, moveable bed, and/or wheelchair.

Ability to transport patients in a transport motor vehicle or van.

Ability to understand and follow oral and written instructions.

Ability to learn and perform emergency life-saving procedures such as cardiopulmonary resuscitation.

Ability to learn the transporting and special handling procedures and techniques for laboratory specimens and reports, pharmaceutical supplies, and medical equipment.

Ability to work effectively with the public and employees.

Skill in the safe operation of a transport motor vehicle or van.

PATIENT COURIER II

MINIMUM EXPERIENCE AND TRAINING:

Two years of progressively responsible work experience as a Patient Courier I or equivalent work and graduation from High School or its equivalent.

NECESSARY SPECIAL QUALIFICATIONS:

Possession of a current AHA Basic Life Saving (BLS) Certificate and a valid Chauffeur's License.

ESTABLISHED: April 28, 2021

PAY GRADE/PLAN:	G (GPP)	
<u>HAY EVALUATION</u>		
KNOW HOW:	CI1	100
PROBLEM SOLVING:	C2(22%)	22
ACCOUNTABILITY:	CNII	25
TOTAL POINTS -		147

**Theresa C
Obispo**
**THERESA OBISPO, Chairperson
Board of Trustees**

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BOARD OF TRUSTEES

Official Resolution No. 2021-32

“RELATIVE TO CREATING THE POSITION OF HOSPITAL MARKETING AND COMMUNICATIONS DIRECTOR FOR GMHA”

WHEREAS, during the process of hiring a Public Information Officer in March of 2021, the Personnel Services Administrator recommended to revisit the creation of the Hospital Marketing and Communications Director position for GMHA; and

WHEREAS, the Human Resources Department conducted the position classification study and submitted its recommendation to the Hospital Administrator/CEO on April 5, 2021 to create the position of Hospital Marketing and Communications Director; and

WHEREAS, on April 8, 2021, the Hospital Administrator/CEO, Ms. Lillian Q. Perez-Posadas, approved the Human Resources Department’s recommendation to create the position; and

WHEREAS, the provisions of 4 GCA, Chapter 6, § 6303.1(a) - Transparency and Disclosure for the creation of positions have been met; and

WHEREAS, the proposed class specification of the position is hospital specific and that there is no impact on any other agency outside the Authority; and

WHEREAS, the Human Resources Subcommittee on April 13, 2021 recommended approval to accept the Hospital Administrator’s petition to create and establish the Hospital Marketing and Communications Director position; now, therefore be it

RESOLVED, that the GMHA Board of Trustees accepts the Human Resources Subcommittee’s recommendation and approves the final proposed class specification for the Hospital Marketing and Communications Director as prepared by the Human Resources Department; and, be it further

RESOLVED, that the Board of Trustees Chairperson certifies and the Secretary attests to the adoption of this Resolution.

DULY AND REGULARLY ADOPTED ON THIS 28th DAY OF APRIL 2021.

Certified by:

**Theresa C
Obispo**

Theresa Obispo
Chairperson

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Date: 2021.05.06 14:27:58 -1200

Attested by:

Sarah Thomas-Nededog
Secretary

HOSPITAL MARKETING AND COMMUNICATIONS DIRECTOR

NATURE OF WORK IN THIS CLASS:

This position directs complex communications and marketing strategies and functions for GMHA, collaborating closely with senior leaders within the organization to ensure consistency, alignment and cohesion of GMHA's promotions and communications messages across the organization and to its broader hospital and skill nursing audiences.

The position reports to the Hospital Administrator/CEO and serves as the senior communications leader responsible for developing, leading, and executing strategic marketing and communications plans to meet hospital and skill nursing organizational objectives.

ILLUSTRATIVE EXAMPLES OF WORK: (These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)

Develops long-term communications and marketing strategies to help GMHA increase brand reach, enhance perception, and strengthen its position as a critical enabler of quality and safe community healthcare services.

Develops and maintains effective and holistic messaging strategies to staff and patients across the hospital and skill nursing facilities, as well as the healthcare community.

Engages with the Hospital Administrator/CEO, Associate Administrators, the Board of Trustees, and other leadership members across the organization to develop long-term strategic communications goals and priorities that support the objectives and priorities of GMHA.

Leads communication programs in support of organizational branding, goals, and priorities.

Develops and implements communications and service awareness activities that enable GMHA IT programs, services, and/or products.

Delivers communication programs, strategies and campaigns across traditional and digital platforms, using success metrics to refine them over time.

Develops, empowers, evaluates, and leads the communications/administration team that is part of the Hospital Administrator/CEO's Office, and manages contractors and outside vendors to ensure effective operations.

Presents technology services, solutions and innovations that engage audiences.

Serves as the PIO and vital member of the Incident Command team during emergency management and response situations.

Demonstrates commitment to personal responsibility and value for patient and staff confidentiality.

Promotes a culture of safety; communicates safety concerns; uses and promotes safe behaviors based on training and lessons learned.

Performs related work as assigned.

HOSPITAL MARKETING AND COMMUNICATIONS DIRECTOR

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of marketing and communications theory and strategies.

Knowledge of the application and utility of a variety of multi-media tools and social media platforms.

Knowledge of HIPAA regulations and related hospital confidentiality provisions.

Ability to achieve an organization’s vision, values and programs through marketing initiatives.

Ability to lead, persuade, and influence decision-makers across all levels of an organization.

Ability to think critically and strategically.

Ability to empower, develop and train staff across functions.

Ability to advance a large volume of work through strong delegation, mentoring and organizational skills.

Ability to work effectively with colleagues, clients and with external organizations.

Ability to comply with applicable organizational laws, rules and regulations, policies and procedures.

Exceptional written and oral communication skills.

Computer skills, including the ability to utilize Microsoft Office programs (i.e. Word, Excel, PowerPoint, Outlook, etc.) and learn and experiment with new software and systems.

MINIMUM EXPERIENCE AND TRAINING:

- A) Four years of relevant experience in large-scale marketing and communications work, and a Master’s degree from a recognized or accredited college or university; or
- B) Five years of relevant experience in large-scale marketing and communications work, and a Bachelor’s degree from a recognized or accredited college or university.

ESTABLISHED: April 28, 2021

PAY GRADE/PLAN: Q (GPP)

HAY EVALUATION

KNOW HOW:	F13	350
PROBLEM SOLVING:	E3 (38%)	132
ACCOUNTABILITY:	E3C	<u>152</u>
TOTAL POINTS -		634

**Theresa C
Obispo**

Digitally signed by Theresa C Obispo
DN: cn=Theresa C Obispo, ou=Quem Memoral
Hospital Authority, ou=Board of Trustees,
c=US
Date: 2021.05.06 14:28:29 +10'00'

**Theresa Obispo, Chairperson
Board of Trustees**

Guam Memorial Hospital Authority
Financial Highlights – March 2021

	03/31/2021	09/30/2020	Inc (Dec)	%
Cash	\$3,347,377	\$12,103,083	(\$8,755,706)	(72%)
Trade Payables	\$19,476,300	\$6,179,108	\$13,297,192	215%

- On a monthly average, cash outlay was \$518K more in FY 2021 than in FY 2020 mainly due to traveling nurses.
- Top five vendors, which account for \$9.2M (or 47%) of total trade payables: (1) NuWest - \$4.3M (paid 4/9/21); (2) JMI-Edison - \$1.6M; (3) M.D. Wholesale - \$1.5M; (4) AETNA for employees' health insurance premiums - \$1.1M; and (5) ASD Specialty Healthcare for Remdesivir drug - \$791K.

	03/31/2021	03/31/2020	Inc (Dec)
Billings & Collections			
Gross Revenues	\$95,981,275	\$95,047,420	\$933,855
Collections	43,871,998	44,949,749	(1,077,751)
Collection %	46%	47%	

Breakdown of collections:

Medicare	6,253,877	} 46%	8,667,420	} 61%	(7,084,733)
Medicaid	9,517,868		13,809,836		
MIP	4,360,312		4,739,534		
Third Party Payers	18,420,104	42%	13,506,875	30%	4,913,229
Selfpays	5,319,837	12%	4,226,084	9%	1,093,753

- 3M's impacts - Medicaid matching was increased to 100% in 1st quarter of FY 2020 and 83% in FY 2021; Medicare withheld \$1.0M due to settlement adjustment for FY2018 cost report audit.

	03/31/2021	03/31/2020	Inc (Dec)	%
Operating expenses	\$86,744,243	\$66,252,238	\$20,492,005	31%

- Personnel costs grew by \$5.6M. On average, headcount was higher by 86 compared to prior year. Current year personnel cost includes \$2.8M in COVID-19 employees' differential pays.
- Current year contractual services include \$9.2M NuWest traveling nurses and at least \$2.3M in COVID-19 contract physicians' pay.
- Supplies and materials increased by \$3.7M mainly due to issuances of Remdesivir drug to COVID-19 patients and scrub suits used as personal protective equipment.

GUAM MEMORIAL HOSPITAL AUTHORITY

Statements of Net Position

March 31, 2021 and September 30, 2020

	Unaudited March 31, 2020	Audited September 30, 2020	Change	% +/-
ASSETS				
Current assets:				
Cash	\$ 3,347,377	12,103,083	(8,755,706)	-72.3%
Patient accounts receivable, net	32,109,737	30,714,161	1,395,576	4.5%
Due from the Government of Guam	1,939,681	5,911,159	(3,971,478)	-67.2%
Other receivables	11,427	138,078	(126,651)	-91.7%
Inventory, net	4,192,829	3,828,409	364,420	9.5%
Prepaid expenses	-	-	-	
Total current assets	<u>41,601,051</u>	<u>52,694,890</u>	<u>(11,093,839)</u>	<u>-21.1%</u>
Capital assets:				
Depreciable assets, net	29,089,352	26,644,960	2,444,392	9.2%
Construction in progress	1,295,008	1,295,008	-	0.0%
Total noncurrent assets	<u>30,384,360</u>	<u>27,939,968</u>	<u>2,444,392</u>	<u>8.7%</u>
Total assets	<u>71,985,411</u>	<u>80,634,858</u>	<u>(8,649,447)</u>	<u>-10.7%</u>
Deferred outflows of resources:				
Pension	20,270,393	20,270,393	-	0.0%
OPEB	44,087,196	44,087,196	-	0.0%
Total deferred outflows of resources	<u>64,357,589</u>	<u>64,357,589</u>	<u>-</u>	<u>0.0%</u>
Total assets and deferred outflows of resources	<u>\$ 136,343,000</u>	<u>144,992,447</u>	<u>(8,649,447)</u>	<u>-6.0%</u>
LIABILITIES AND NET POSITION				
Current liabilities:				
Accounts payable-trade	\$ 19,476,300	6,179,108	13,297,192	215.2%
Accounts payable-other	(44,887)	8,940	(53,827)	-602.1%
Due to Noridian	4,501,120	4,501,120	-	0.0%
Deferred revenues	-	6,069,645	(6,069,645)	-100.0%
Other accrued liabilities	560,000	560,000	-	0.0%
Accrued payroll and benefits	3,884,052	4,253,743	(369,691)	-8.7%
Current portion of accrued annual leave	2,229,752	2,140,785	88,967	4.2%
Total current liabilities	<u>30,606,337</u>	<u>23,713,341</u>	<u>6,892,996</u>	<u>29.1%</u>
Accrued annual leave, net of current portion	2,837,866	2,724,635	113,231	4.2%
Accrued sick leave	4,099,889	4,046,946	52,943	1.3%
Net pension liability	130,697,535	130,697,535	-	0.0%
OPEB liability	182,956,947	182,956,947	-	0.0%
Total liabilities	<u>351,198,574</u>	<u>344,139,404</u>	<u>7,059,170</u>	<u>2.1%</u>
Deferred inflows of resources:				
Pension	4,463,405	4,463,405	-	0.0%
OPEB	43,579,984	43,579,984	-	0.0%
Total deferred inflows of resources	<u>48,043,389</u>	<u>48,043,389</u>	<u>-</u>	<u>0.0%</u>
Net position:				
Net position in capital assets	30,384,360	27,939,968	2,444,392	8.7%
Unrestricted	<u>(293,283,323)</u>	<u>(275,130,314)</u>	<u>(18,153,009)</u>	<u>-6.6%</u>
Total net position	<u>(262,898,963)</u>	<u>(247,190,346)</u>	<u>(15,708,617)</u>	<u>-6.4%</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 136,343,000</u>	<u>144,992,447</u>	<u>(8,649,447)</u>	<u>-6.0%</u>

GUAM MEMORIAL HOSPITAL AUTHORITY
Statements of Revenues, Expenses and Changes in Net Position
For the month ended March 31, 2021 and 2020

	Actual (Unaudited) March 31, 2021	Actual (Audited) March 31, 2020	Change	% +/-
Operating Revenues:				
Net Patient Revenues	\$ 8,326,381	8,371,373	(44,992)	-0.5%
Other operating revenues:				
DOC	169,684	188,555	(18,871)	10.0%
Cafeteria food sales	50,869	40,780	10,089	24.7%
Other revenues	11,455	88,575	(77,120)	-87.1%
Total operating revenues	<u>8,558,389</u>	<u>8,689,283</u>	<u>(130,894)</u>	<u>-1.5%</u>
Operating Expenses:				
Salaries	5,640,465	5,388,413	252,052	4.7%
Fringe Benefits	1,697,612	1,444,445	253,167	17.5%
Total personnel costs	<u>7,338,077</u>	<u>6,832,858</u>	<u>505,219</u>	<u>7.4%</u>
Contractual Services	1,752,403	2,109,377	(356,974)	-16.9%
Supplies & Materials	1,686,630	1,192,940	493,690	41.4%
Depreciation	339,759	298,604	41,155	13.8%
Retiree health care costs	229,610	253,211	(23,601)	-9.3%
Utilities	219,373	280,359	(60,986)	-21.8%
DOC Clinic Expenses	148,950	165,046	(16,096)	-9.8%
Miscellaneous	17,125	193,595	(176,470)	-91.2%
Minor Equipment	182,793	70,793	112,000	158.2%
Travel & Mileage Reimbursement	668	-	668	#DIV/0!
Training	50,987	-	50,987	#DIV/0!
Total operating expenses	<u>11,966,374</u>	<u>11,396,783</u>	<u>569,591</u>	<u>5.0%</u>
Income (loss) from operations	<u>(3,407,985)</u>	<u>(2,707,500)</u>	<u>(700,485)</u>	<u>-25.9%</u>
Nonoperating revenues (expenses):				
Transfers from GovGuam	2,586,866	2,234,888	351,978	15.7%
Federal grants	319,410	-	319,410	#DIV/0!
Contributions	229,610	253,211	(23,601)	-9.3%
Federal program expenditures	19,597	(32,524)	52,121	-160.3%
Interest and penalties	(69)	(38)	(31)	-81.8%
Loss from disposal of fixed asset	-	-	-	#DIV/0!
Other	13,519	(4,389)	17,908	408.0%
Total nonoperating revenues (expenses)	<u>3,168,933</u>	<u>2,451,148</u>	<u>717,785</u>	<u>29.3%</u>
Income (loss) before capital grants and contributions	<u>(239,052)</u>	<u>(256,352)</u>	<u>17,300</u>	<u>-6.7%</u>
Capital grants and contributions:				
Government of Guam	-	-	-	
Federal grants	-	-	-	
Total capital grants and contributions	<u>-</u>	<u>-</u>	<u>-</u>	
Change in net position	<u>\$ (239,052)</u>	<u>(256,352)</u>	<u>17,300</u>	<u>-6.7%</u>

Monthly Statements of Revenues, Expenses and Changes in Net Position (Unaudited)

FY 2021

	YTD	Sep-21	Aug-21	Jul-21	Jun-21	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20
Operating Revenues:													
Net Patient Revenues	\$ 45,479,201							8,326,381	6,124,050	8,216,478	7,116,812	7,413,837	8,281,644
Other operating revenues:													
DOC	1,209,480							169,684	190,488	258,013	189,970	214,993	186,331
Cafeteria food sales	301,533							50,869	45,609	47,899	18,452	99,584	39,121
Other revenues	51,307							11,455	9,931	7,113	8,976	6,175	7,656
Total operating revenues	47,041,521	-	-	-	-	-	-	8,558,389	6,370,078	8,529,504	7,334,209	7,734,590	8,514,751
Operating Expenses:													
Salaries	35,589,316							5,640,465	5,007,494	6,524,705	5,650,786	6,633,028	6,132,838
Fringe Benefits	9,849,053							1,697,612	1,534,702	1,722,522	1,628,492	1,568,669	1,697,056
Total personnel costs	45,438,369	-	-	-	-	-	-	7,338,077	6,542,196	8,247,227	7,279,278	8,201,698	7,829,893
Contractual Services	23,247,394							1,752,403	4,235,878	4,131,926	6,468,544	3,272,593	3,386,051
Supplies & Materials	11,458,730							1,686,630	2,297,105	1,055,252	2,360,612	1,666,232	2,392,900
Depreciation	1,882,635							339,759	339,025	303,035	298,757	300,086	301,973
Retiree health care costs	1,377,660							229,610	135,206	253,211	253,211	253,211	253,211
Utilities	1,336,934							219,373	291,628	179,567	228,419	199,435	218,512
DOC Clinic Expenses	1,062,637							148,950	167,822	227,956	167,048	187,312	163,549
Miscellaneous	128,863							17,125	(67,465)	34,032	76,715	25,286	43,170
Minor Equipment	727,491							182,793	22,103	132,781	163,808	87,318	138,688
Travel & Mileage Reimbursement	1,513							668	-	-	1,055	(211)	-
Training	82,015							50,987	832	5,865	1,406	-	22,925
Total operating expenses	86,744,242	-	-	-	-	-	-	11,966,374	13,964,330	14,570,852	17,298,853	14,192,960	14,750,873
Income (loss) from operations	(39,702,721)	-	-	-	-	-	-	(3,407,985)	(7,594,252)	(6,041,348)	(9,964,643)	(6,458,370)	(6,236,122)
Nonoperating revenues (expenses):													
Transfers from GovGuam	11,967,544							2,586,866	2,135,091	1,620,180	2,254,466	2,686,872	684,069
Federal grants	10,693,742							319,410	3,155,010	1,367,824	4,758,260	1,093,239	-
Contributions	1,431,822							229,610	181,038	253,211	253,211	253,211	261,541
Federal program expenditures	(99,481)							19,597	(43,409)	(2,650)	(12,491)	(2,492)	(58,036)
Interest and penalties	(430)							(69)	(80)	(72)	(49)	(91)	(69)
Loss from disposal of fixed asset	-							-	-	-	-	-	-
Other	906							13,519	(27,056)	(11,982)	(37,867)	59,227	5,064
Total nonoperating revenues (expenses)	23,994,104	-	-	-	-	-	-	3,168,933	5,400,594	3,226,511	7,215,530	4,089,966	892,569
Income (loss) before capital grants and contributions	(15,708,617)	-	-	-	-	-	-	(239,052)	(2,193,658)	(2,814,837)	(2,749,113)	(2,368,404)	(5,343,553)
Capital grants and contributions:													
Government of Guam	-	-	-	-	-	-	-	-	-	-	-	-	-
Federal grants	-	-	-	-	-	-	-	-	-	-	-	-	-
Total capital grants and contributions	-	-	-	-	-	-	-	-	-	-	-	-	-
Change in net position	\$ (15,708,617)	-	-	-	-	-	-	(239,052)	(2,193,658)	(2,814,837)	(2,749,113)	(2,368,404)	(5,343,553)

GUAM MEMORIAL HOSPITAL AUTHORITY														
Monthly cash receipts and disbursements														
FY 2021														
		Total YTD	Sep-21	Aug-21	Jul-21	Jun-21	May-21	Apr-21	Mar-21	Feb-21	Jan-21	Dec-20	Nov-20	Oct-20
Cash - beginning balance	\$	12,103,083	3,347,377	3,347,377	3,347,377	3,347,377	3,347,377	3,347,377	1,562,239	4,213,475	3,614,173	3,948,066	5,549,898	12,103,083
Cash receipts														
Patient revenues		43,871,997							10,344,102	4,328,125	8,339,967	7,705,289	6,706,032	6,448,483
General fund subsidy		12,318,243							2,586,866	2,135,091	1,403,441	2,254,466	2,686,872	1,251,507
DOC		1,629,683							443,133	396,883	183,175	-	205,154	401,337
GBHWC - Meals services		136,188							25,367	47,996	-	21,687	-	41,138
GovGuam CARES Act		5,548,212							319,410	-	1,359,027	2,792,286	1,077,489	-
UHHS CARES Act		1,961,999							-	-	-	1,961,999	-	-
Cafeteria sales		121,541							26,484	22,100	20,244	18,943	16,546	17,225
Miscellaneous receipts:		-												-
CATScan Allotment		260,447								-	212,449	-	-	47,998
Others		614,173							13,821	349,759	51,422	16,472	81,732	100,967
Total cash receipts		66,462,483	-	-	-	-	-	-	13,759,183	7,279,954	11,569,726	14,771,141	10,773,825	8,308,655
Cash disbursements														
Payroll Payables		45,471,370							7,284,337	6,427,790	7,218,468	8,166,933	6,960,026	9,413,817
Contract Doctors		9,559,220							1,348,457	1,466,302	1,541,664	1,539,720	1,787,564	1,875,514
Other Contractual Services		9,392,065							1,906,927	601,748	1,310,919	2,171,859	1,665,602	1,735,010
Supplies and Materials		6,521,451							786,824	930,501	627,612	1,695,517	1,035,986	1,445,011
IT Software, Licenses, etc.		560,193							116,930	162,946	8,448	62,034	120,949	88,885
Power		580,106							-	-	147,253	149,424	254,372	29,057
Water		155,705							-	39,337	37,473	1,272	38,031	39,591
Boiler		96,839							22,596	20,562	8,199	8,656	18,267	18,560
Telephone		66,994							17,804	48,428	-	-	-	762
Minor Equipment/Fixed Assets		2,135,352							385,508	15,348	-	1,251,133	443,098	40,265
Miscellaneous		678,894							104,662	218,228	70,388	58,487	51,763	175,366
Total cash disbursements		75,218,189	-	-	-	-	-	-	11,974,044	9,931,190	10,970,424	15,105,034	12,375,657	14,861,840
Cash - ending balance		3,347,377	3,347,377	3,347,377	3,347,377	3,347,377	3,347,377	3,347,377	3,347,377	1,562,239	4,213,475	3,614,173	3,948,066	5,549,898

Guam Memorial Hospital Authority

Patient Revenues, Contractual Adjustments and Collections

Year to Date - March 2021

	Gross revenues ¹		Contractual / Bad debt ²		Net revenues ²		Collections ²		
Medicare	\$ 24,236,227	25%	\$ 15,753,548	65%	\$ 8,482,679	35%	\$ 6,253,877	26%	14%
Medicaid	18,631,584	19%	9,688,424	52%	8,943,160	48%	9,517,868	51%	22%
MIP	7,641,836	8%	3,668,081	48%	3,973,755	52%	4,360,312	57%	10%
	<u>50,509,647</u>	<u>53%</u>	<u>29,110,053</u>	<u>58%</u>	<u>21,399,594</u>	<u>42%</u>	<u>20,132,057</u>	<u>40%</u>	45.9%
Takecare	4,147,235	4%	1,119,753	27%	3,027,482	73%	1,102,416	27%	3%
Staywell	3,816,170	4%	1,144,851	30%	2,671,319	70%	2,763,824	72%	6%
Selectcare	5,072,436	5%	1,318,833	26%	3,753,603	74%	4,104,062	81%	9%
Aetna	9,950,451	10%	2,686,622	27%	7,263,829	73%	8,428,594	85%	19%
Netcare	1,237,280	1%	259,828	21%	977,452	79%	1,023,841	83%	2%
Other	6,278,298	7%	2,888,017	46%	3,390,281	54%	997,367	16%	2%
	<u>30,501,870</u>	<u>32%</u>	<u>9,417,905</u>	<u>31%</u>	<u>21,083,965</u>	<u>69%</u>	<u>18,420,104</u>	<u>60%</u>	42.0%
Self pay	14,969,908	16%	11,975,214	80%	2,994,694	20%	5,319,837	36%	12.1%
Total	<u>\$ 95,981,425</u>	<u>100%</u>	<u>\$ 50,503,171</u>	<u>53%</u>	<u>\$ 45,478,254</u>	<u>47%</u>	<u>\$ 43,871,997</u>	<u>46%</u>	<u>100%</u>

¹ % of total

² % of gross

NASA pulls off first Martian liftoff of Ingenuity helicopter

By Joe Mario Pedersen
Orlando Sentinel

Early Monday morning, a team of NASA scientists awaited the results of its first attempt to fly a vehicle off the surface of Mars.

The room was quiet as the data from over 178 million miles away was swiftly downloaded, then revealing an image of the first controlled flight of a vehicle on another planet.

The NASA Jet Propulsion Lab team in southern California exploded in applause at the sight of a tiny helicopter spinning above the dusty planet, crossing off another successful milestone from the \$80 million checklist.

The helicopter, Ingenuity, flew up 6 meters and hovered off the red planet's surface at around 3:30 a.m. eastern time.

Test mission

The flight is one of five test missions the agency has planned and is an important technology demonstration for future flights. The milestone came as a difficult challenge since Mars has less than 1% of Earth's atmosphere. In order to generate enough lift, the tiny 4-pound helicopter's rotor systems spun over 2,500 revolutions per minute. On



MONDAY ON MARS: NASA's Ingenuity Mars helicopter captured this image as it hovered over the Martian surface on Monday. NASA/JPL-Caltech

top of that, Ingenuity was expected to perform tasks autonomously such as keeping itself warm in Mars' -130 Fahrenheit nights.

It performed that successfully, too. The tiny but mighty helicopter successfully took off from NASA's Mars rover, Perseverance, back in February when it initially landed in the ancient Jezero Crater, which is about 750 miles across. Monday's successful mission wasn't the first attempt at flight. The original mission was scheduled for April 11, but was pushed back a couple times as teams worked to troubleshoot issues ahead of its first otherworldly flight.

Why flying a helicopter on Mars is a big deal

By Justin Bachman
Bloomberg

NASA conducted its first flight on another planet early Monday morning, a short hop for a small chopper named Ingenuity, which demonstrated technology that could prove critical to the future of space exploration.

The 4-pound vehicle ascended to about 10 feet above the surface of the red planet for about 40 seconds, before descending back to the ground.

The helicopter arrived on Mars along with the Perseverance rover on Feb. 18 in a dramatic, high-definition landing. As the U.S. and other nations prepare to return humans to the moon, and eventually land on Mars, using drones to closely assess the surrounding landscape will become ever more important.

"We now have our Wright brothers moment," MiMi Aung, project manager for Ingenuity, said early Monday morning from a control room at NASA's Jet Propulsion Laboratory in Pasadena, California. "This is just the first great flight."

Researchers at JPL have planned four more Ingenuity flights during the mission to demonstrate the technology's viability in the thin Martian atmosphere, a hostile environment to craft that require air for lift (the Martian atmosphere is 100 times thinner than that of Earth).

Indeed, flying close to the surface of Mars is the equivalent of flying at more than 87,000 feet on Earth, essentially three times the height of Mount Everest, NASA engineers said. The altitude record for a heli-

copter flight on earth is 41,000 feet.

Made up mostly of carbon dioxide, the less-dense atmosphere requires blade rotation speeds of 2,400 rpm for the chopper to remain aloft – five times what's needed on Earth. Researchers also had only an estimate of what kind of wind speeds to expect, which was around 13 mph.

Each subsequent test will be "higher risk" and up to 15 feet above the surface because "we want to stretch and understand the capability of this little vehicle," Aung said. The longest flight will last no more than 90 seconds.

JPL program managers warned that Ingenuity's later flights come with a fair chance of ending the mission entirely, given the increased probability of a crash landing. The small craft has no way to right itself if it lands askew and not on its four legs.

Since the Apollo missions introduced rovers to the Moon's surface, surface exploration has remained at ground-level. Over time, drone flights could allow exploration of inaccessible, rocky terrain or to scan cliffs and other geological features too treacherous for rovers – or humans.

NASA began concept testing its off-world aviation experiment back in 2014, and has conducted extensive vacuum chamber-testing to understand the complexity of flight on Mars, where it's very cold by terrestrial standards, dipping to -130 F (-90 C) at night. But Ingenuity is only the beginning.

The agency's Dragonfly mission to Saturn's moon Titan is scheduled for a 2027 launch, with arrival to occur about eight years later. The larger rotorcraft will fly more than 100 miles on the icy moon, collecting samples at multiple locations.

Guam Cancer Trust Fund Council Meeting

The Guam Cancer Trust Fund Council will hold its monthly meeting online on **Thursday, April 22, 2021 at 4:00 p.m.** If interested in attending the meeting, please register with Remylynn Yamanaka at gctf@triton.uog.edu.



GUAM MEMORIAL HOSPITAL AUTHORITY

Aturidåt Espetåt Mimuriåt Guåhan

850 Governor Ca rlos Cama cho Road, Ta muning, Guam 96913

Opera tor: (671) 647-2330 or 2552 | Fax: (671) 649-5508



PUBLIC NOTICE

Board of Trustees Meeting

Date: Wednesday, April 28, 2021

Time: 5:00 p.m.

Meeting will take place via Zoom Video Conferencing.

Meeting ID: 913 5266 3119

Passcode: 556240

For special accommodations, please contact Theo Pangelinan, EEO Officer, at 647-2104, Monday through Friday from 8:00 a.m. to 5:00 p.m.

/s/ Lillian Perez-Posadas, MN, RN
Hospital Administrator/CEO



Judiciary of Guam

Guam Judicial Center

120 West O'Brien Drive, Hagåtña, Guam 96910

www.guamcourts.org

REQUEST FOR INFORMATION RFI NO. 21-01

NETWORK SOFTWARE MONITORING SYSTEM

The Judiciary of Guam is requesting information for a Network Software Monitoring System.

Requirements include but are not limited to the following:

- Monitor routers, switches, firewalls, wireless devices and servers and other SNMP-enabled devices.
- Discovers devices in the network with SNMP and ICMP capabilities automatically, on input of IP address ranges, subnets, individual IP addresses and active directory.
- Has graphical user interface and customization ability.
- Extensive out of the box reporting capabilities.
- Manages and displays events and alerts in the web console.

An electronic copy of the RFI packet can be requested from the Procurement Office beginning **Wednesday, April 14, 2021 by emailing your request to jcepeda@guamcourts.org and/or mantonio@guamcourts.org.**

Responses to the RFI may be emailed to jcepeda@guamcourts.org and/or mantonio@guamcourts.org or delivered to the Procurement Office located in the Guam Judicial Center, 1st floor, 120 West O'Brien Drive Hagatna **no later than 2:00 p.m. April 30, 2021.**

For further information, please contact the Procurement Office at 671-475-3393/3141/3290 or email: jcepeda@guamcourts.org and/or mantonio@guamcourts.org

The Judiciary reserves the right to cancel this Request for Information for any reason without any liability and without engaging any parties electing to express interest.

/s/ KRISTINA L. BAIRD

Administrator of the Courts

"The Judiciary of Guam is an equal opportunity provider and employer."

In break from predecessors, Biden calls mass killing of Armenians a 'genocide'

By John Hudson, Kareem Fahim
The Washington Post

WASHINGTON - President Joe Biden recognized the massacre of Armenians by the Ottoman Empire in 1915 as a genocide Saturday, a designation that U.S. presidents long avoided for fear of damaging the U.S.-Turkey relationship.

The decision follows a lengthy lobbying campaign by members of Congress and Armenian American groups eager to see the White House use a term embraced by many scholars of early 20th century history.

"The American people honor all those Armenians who perished in the genocide that began 106 years ago today," Biden said in a statement. "Let us renew our shared resolve to prevent future atrocities from occurring anywhere in the world. And let us pursue healing and reconciliation for all the people of the world."

Historians estimate that 1.5 million Armenians were killed in a campaign of forced marches and mass killings born out of Ottoman concerns that the Christian Armenian population would align with Russia during World War I, abetting an arch-nemesis of the Ottoman Turks.

Turkey has acknowledged that many Armenians were killed in fighting with Ottoman forces in 1915 but disputes the larger casualty counts, denies that the events constituted genocide



BIDEN: President Joe Biden delivers remarks in the East Room at the White House in Washington, D.C., on Thursday, April 15. Tom Brenner/Reuters

and considers such claims a slander against its founder, Mustafa Kemal Atatürk.

Turkey's foreign minister, Mevlut Cavusoglu, immediately criticized Biden's remarks.

"We entirely reject this statement," he wrote on Twitter. "We have nothing to learn from anybody on our own past. Political opportunism is the greatest betrayal to peace and justice."

The move comes amid worsening relations between the United States and Turkish President Recep Tayyip Erdogan over Turkey's purchases of Russian military equipment, human

rights abuses and interventions in Syria and Libya.

Biden called Erdogan on Friday, but a White House readout of the conversation did not mention the 1915 massacres. Biden conveyed his interest in a "constructive bilateral relationship with expanded areas of cooperation and effective management of disagreements," the statement said.

The Turkish readout of the call said Erdogan raised his objections about U.S. support for Kurdish forces in Syria, whom Turkey considers terrorists, and the case of Fethullah Gulen, a religious leader who lives in exile in the United States.

Biden's recognition comes on April 24, the date Ottomans seized Armenian leaders and intellectuals in Istanbul in 1915 in what many scholars view as the opening phase of the first geno-

cide of the 20th century.

In his statement honoring the victims of the massacre, Biden praised the contributions of the Armenian diaspora, including in the United States.

"With strength and resilience, the Armenian people survived and rebuilt their community," Biden said. "Over the decades Armenian immigrants have enriched the United States in countless ways, but they have never forgotten the tragic history that brought so many of their ancestors to our shores."

Armenian American groups hailed the long sought move on Saturday.

"President Biden's affirmation of the Armenian Genocide marks a critically important moment in the arc of history in defense of human rights," said Bryan Ardouny, executive director of the Armenian Assembly of America. "By standing firmly against a century of denial, President Biden has charted a new course."

President Ronald Reagan referred to the massacre as a genocide early in his first term, but his successors had not out of concern for alienating Turkey, a NATO ally that was for years considered a strategically valuable member of the military alliance.

Several U.S. presidents, even those who had promised on the campaign trail to issue a declaration, remained mindful of this sensitivity and instead called the killings a "massacre" or "horrific tragedy."

Besides Biden's avowed commitment to human rights, analysts say the president had a freer hand than other U.S. presidents because of the continued drift in the U.S.-Turkish relationship under Erdogan's leadership.



Guam Memorial Hospital Authority
Aturidåt Espetåt Mimuriåt Guåhan

850 Gov. Carlos Camacho Road
Tamuning, Guam 96913



INVITATION FOR BID

GMHA IFB No. 002-2021

Removal and Replacement of Air Handling Units in Various Areas

Submission Due: 10:30 a.m. CST, Monday, May 10, 2021

Opening Time: 11:00 a.m. CST, Monday, May 10, 2021

A Site Visit for assessment has been scheduled for Friday April 30, 2021 at 10:00 a.m. at the Guam Memorial Hospital. All bidders are requested to be present. All questions or clarifications must be submitted in writing no later than Tuesday, May 04, 2021 at 4:00 p.m. CST.

All bids must be sealed and submitted in duplicate and received by the Materials Management Department by the due date of May 10, 2021 at 10:30 a.m. CST. Bidding documents are available until the submission date at the same department for a non-refundable fee of \$20.00 per set or can be downloaded from the GMHA website. Funding is made available via a DOI OIA Grant Guam-CIP-2016-2.

All interested bidders should register with the GMHA Materials Management Department to be able to participate in the bid. Please call (671) 647-2165 to register or register online at www.gmha.org. Registration is required to ensure that all Amendments or Notices are communicated to all bidders throughout the bid process. GMHA shall not be liable for failure to provide notice to any party that did not register contact information with GMHA.

For more information, please visit our public information page at www.gmha.org.

/s/ Lillian Perez-Posadas, RN, MN
Hospital Administrator/CEO

This advertisement was paid for with GMHA Operational funds.



GUAM MEMORIAL HOSPITAL AUTHORITY

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Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



PUBLIC NOTICE

Board of Trustees Meeting

Date: Wednesday, April 28, 2021

Time: 5:00 p.m.

Meeting will take place via Zoom Video Conferencing.

Meeting ID: 913 5266 3119

Passcode: 556240

For special accommodations, please contact Theo Pangelinan, EEO Officer, at 647-2104, Monday through Friday from 8:00 a.m. to 5:00 p.m.

/s/ Lillian Perez-Posadas, MN, RN
Hospital Administrator/CEO

Justine Camacho

From: Justine Camacho <justine.camacho@gmha.org>
Sent: Thursday, April 22, 2021 5:09 PM
Subject: NOTICE of GMHA Board of Trustees Meeting - April 28, 2021

FOR IMMEDIATE RELEASE – April 22, 2021

NOTICE OF PUBLIC MEETING

In accordance with the Open Government Law relative to notice of meetings and, in addition to notices published in The Guam Daily Post, this serves as public notice for the regular meeting of the GMHA Board of Trustees on Wednesday, April 28, 2021 at 5:00 p.m. via Zoom Video conferencing. Meeting ID: 913 5266 3119; Password: 556240.

For special accommodations, please contact Theo Pangelinan, EEO Officer, at 647-2104, Monday through Friday from 8:00 a.m. to 5:00 p.m.

Regards,

Justine A. Camacho
Acting Administrative Officer
Guam Memorial Hospital Authority
850 Gov. Carlos G. Camacho Road
Tamuning, GU 96913

Work: (671) 648-7997
Fax: (671) 649-0145
Email: justine.camacho@ghma.org

***CONFIDENTIALITY NOTICE:** This e-mail message and any included attachments are intended only for the addressee or entity named above and may contain Confidential and Privileged information for the sole use of the intended recipient(s). If you have received this e-mail in error, please immediately notify the sender by return e-mail and delete this e-mail and any attachments from your computer system. To the extent the information in this e-mail and any attachments contain protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), PL 104-191; 43 CFR Parts 160 and 164; it is confidential and/or privileged. If you are not the intended recipient, any disclosure, copying, forwarding, printing, distribution or use of information is strictly PROHIBITED. (GMHA Policy No. 6420-2)*



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Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



Date: 050721

VIA ELECTRONIC MAIL

Benjamin J.F. Cruz

Public Auditor

Office of Public Accountability

Suite 401 DNA Building

238 Archbishop Flores Street

Hagåtña, GU 96910

RE: Reporting Requirements for Boards and Commissions

Dear Mr. Cruz:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the recording for the April 28, 2021 GMHA Board of Trustees Meeting via Google Drive as guided by your office.

Please contact Justine Camacho, Acting Administrative Officer – Board Office, at 648-7997 or by email at justine.camacho@gmha.org for any questions or clarifications.

Sincerely,

Lillian Perez-Posadas, RN, MN
Hospital Administrator/CEO

Submitted via electronic mail on 5/7/21 jc



GUAM MEMORIAL HOSPITAL AUTHORITY

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850 Governor Carlos Camacho Road, Tamuning, Guam 96913
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



Date: **051421**

VIA ELECTRONIC MAIL

Honorable Therese M. Terlaje
Speaker of I Minatrentai Sais Na Liheslaturan Guåhan
163 Chalan Santo Papa
Hagåtña, GU 96910


RE: Reporting Requirements for Boards and Commissions

Dear Speaker Terlaje:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the materials presented and discussed at the April 28, 2021 Meeting of the GMHA Board of Trustees.

Please contact Justine Camacho, Acting Administrative Officer – Board Office, at 648-7997 or by email at justine.camacho@gmha.org for any questions or clarifications.

Kindest Regards,


Lillian Perez-Posadas, RN, MN
Hospital Administrator/CEO

Submitted via electronic mail on 5/14/21 OK



GUAM MEMORIAL HOSPITAL AUTHORITY

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850 Governor Carlos Camacho Road, Tamuning, Guam 96913
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



Date: **051421**

VIA ELECTRONIC MAIL

Honorable Lourdes A. Leon Guerrero
I Maga'hågan Guåhan
Ricardo J. Bordallo Governor's Complex
Adelup, GU 96910

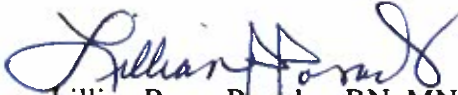
RE: Reporting Requirements for Boards and Commissions

Dear Governor Leon Guerrero:

To comply with Ch. 8 of Title 5 GCA, Section 38, §8113.1, Reporting Requirements for Boards and Commissions, the GMHA hereby submits the materials presented and discussed at the April 28, 2021 Meeting of the GMHA Board of Trustees.

Please contact Justine Camacho, Acting Administrative Officer – Board Office, at 648-7997 or by email at justine.camacho@gmha.org for any questions or clarifications.

Kindest Regards,


Lillian Perez-Posadas, RN, MN
Hospital Administrator/CEO

Submitted via electronic mail on 5/14/21 jk