



GUAM MEMORIAL HOSPITAL AUTHORITY

ATURIDÁT ESPETÁT MIMURIÁT GUÅHÅN

850 Governor Carlos Camacho Road, Tamuning, Guam 96913
Operator: (671) 647-2330 or 2552 | Fax: (671) 649-5508



August 25, 2021

AMENDMENT #2 FOR

GMHA IFB 009-2021 Needles and Syringes

TO: All prospective bidders,

This Amendment is being issued to clarify the following:

- 1) Please rescind page 11, Delivery. GMHA approved request to schedule of delivery from 60 days to read as 90 days ARO. Due to manufactures production and courier Pandemic delays.
- 2) Please rescind to page 18. To include with IFB packet: Affidavit Restriction Against Contractors Employing Convicted Sex Offenders from Working at Government of Guam venues.
- 3) Amendment issued to rescind to page 21. Insert special reminder # 12 to include Affidavit Restriction Against Contractors Employing Convicted Sex Offenders from Working at Government of Guam venues (Offeror).
- 4) Amendment issued to rescind to page 11. First paragraph "Indefinite Quantity Bid" definition currently reads as "definite quantity contract is a fixed-price contract that provides for delivery of a specified quantity of supplies or services either at specified times or when ordered."

Definition should read as: An indefinite quantity contract is a contract for an indefinite amount of supplies or services to be furnished at specified times, or as ordered, that establishes unit prices of a fixed-price type.

If any other questions/clarifications please send via telefax addressed to Mrs. Lillian Perez-Posadas, MN, RN.

Dolores F. Pangelinan,
Hospital Materials Management Administrator

Acknowledgment of Receipt: Return acknowledgment to fax number 649-3640

Company

Print Name

Signature Date

SPECIAL PROVISIONS, TERMS & CONDITIONS
GMHA IFB 009-2021
SEALED BID SOLICITATION AND AWARD

This is an "Indefinite Quantity Bid" pursuant to Section 3-501.09.2 of the Guam Memorial Hospital Authority Procurement Rules and Regulations. An indefinite quantity contract is a contract for an indefinite amount of supplies or services to be furnished at specified times, or as ordered, that establishes unit prices of a fixed-price type.

Only those items checked below are applicable to this Bid.

- (X) **QUANTITIES.** Quantities specified for each item on the schedule are approximate and not guaranteed for award. Quantities are furnished to aid in determining minimum bonding requirement applicable to the bid and awarded bidder's (Contractor) immediate stock level to meet the GMHA immediate demand. Previous year's usage and projected demands were used to forecast the annual usage shown on the schedule.
- a) Bidders, Contractor or Vendors must be able to accept and exchange expired / spoiled products upon delivery inspection with replacement products at no cost to the hospital.
 - b) Quantities in the bid are tentative annual projections and are subject to amendment based upon actual utilization experience and patient census.
 - c) Due to fluctuation of GMHA's Operational requirements, the quantity may increase or decrease during the life of the contract term.
- (X) **BID PRICE.** Costs for all supplies, equipment, labor and other incidental costs approved by the Hospital prior to awarding the contract must be factored in the bid price.
- (X) **SAMPLES.** Samples on equivalent products must be received for evaluation and is required for submission with bid packet; if the offered product is not listed on the "Reference Product or Equivalent" section of the Specification sheet of this solicitation a sample must be submitted (Paragraph 26, General Terms & Conditions).
- (X) **DELIVERY.** Delivery shall commence ninety (90) days after acceptance of the purchase order. See General Terms and Conditions. Paragraph: 46.
- (X) **GMHA OBLIGATION.**
- a) The GMHA is obligated to order the actual requirements of the designated using departments as approved by the Hospital Administrator and the required minimum stock level during the contract period.
 - b) The obligation to order the GMHA's actual requirements is limited by the provisions stated in Section 3-103.01.1 of the GMHA Procurement Rules and Regulations.
- (X) **BID BOND.** Contractor must post a Bid Bond equal to fifteen percent (15%) of the total bid amount. The Bid Bond will be held in lieu of a performance bond, until delivery of the supplies or services as agreed to in this contract is completed. (GCA section 5212).
- () **PERFORMANCE BOND** is not required for this bid. The Bid Bond will continue in full force and effect, and perform the function of a performance bond, until satisfactory completion of the contract.
- (X) **EXEMPTIONS.**
- a) The Hospital reserves the right to take bids separately if a particular quantity requirement rises which exceeds the Hospital's normal requirements or an amount specified in the contract.
 - b) Two exemptions from ordering under the contract:
 - c) When the Hospital Administrator approves a finding that the supply or services available under the contract will not meet a nonrecurring, special need of the GMHA; or
 - d) When supplies are produced or services are performed incidental to the Hospital's own programs as may be available that can satisfy the need.

GUAM MEMORIAL HOSPITAL AUTHORITY
INVITATION FOR BID GMHA IFB 009-2021

SPECIAL REMINDER TO PROSPECTIVE BIDDERS

Bidders are reminded to read the Sealed Bid Solicitation Instructions and the General Terms and Conditions attached this Invitation for Bid to ascertain that all the following (see boxes checked) requirements of the bid proposal are submitted in the bid envelope at the date and time for bid proposal submission.

- 1. Statement of Qualifications and performance data
- 2. Documents to demonstrate the ability, capacity and skill to perform the required scope of work.
- 3. Confirmation of training by the manufacturer as required in Section III on the equipment.
Clear copies of documents required.
- 4. List of references similar in scope and size of the required services in this invitation for bid for which the firm substantially performed as the prime services.
- 5. Organization chart showing principles and key personnel assigned to perform the services.
- 6. Affidavit Disclosing Ownership and Commissions (form attached –AG002) 26 GAR Div 2 §16309
- 7. Affidavit – Non Collusion Form (form attached) 5 GCA §5246
- 8. Affidavit re No Gratuities or Kickbacks (form attached) 26 GAR Div 2 §161107
- 9. Affidavit re Ethical Standards (form attached) 26 GAR Div 2 §161103
- 10. Declaration re Compliance with U.S. DOL Wage Determination (Form E)
(form attached) 5 GCA §5801 and §5802
(Note: The latest wage determination must be submitted along with this form.)
- 11. Affidavit re Contingent Fees (form attached) 26 GAR Div 2 §161108
- 12. Affidavit restriction against contractors employing convicted sex offenders from working at Government of Guam venues (offeror).
- 13. Bid Bond.
- 14. Payment Bond and Performance Bond will be required upon award.
- 15. Copy of current Business License or Contractors License
- 16. Local Procurement Preference.
- 17. § 5013 Policy in Favor of Women-Owned Businesses

Failure to comply with any of the requirements above may be cause for disqualification and rejection of the bid. This reminder must be signed and returned in the bid envelope together with the bid.

I _____, an authorized representative of _____ acknowledge receipt of this special reminder to prospective bidders together with GMHA Bid Invitation Number _____ this _____ day of _____, 20____ and that I have read and understand its intent and implications.

BIDDER REPRESENTATIVE'S SIGNATURE

5 GCA §5212, §5303 - §5304 and 26 GAR 2-§16309(c)(3), (c)(4)(G).